Ontario Department of Education
Summer Courses 1968
General Announcement

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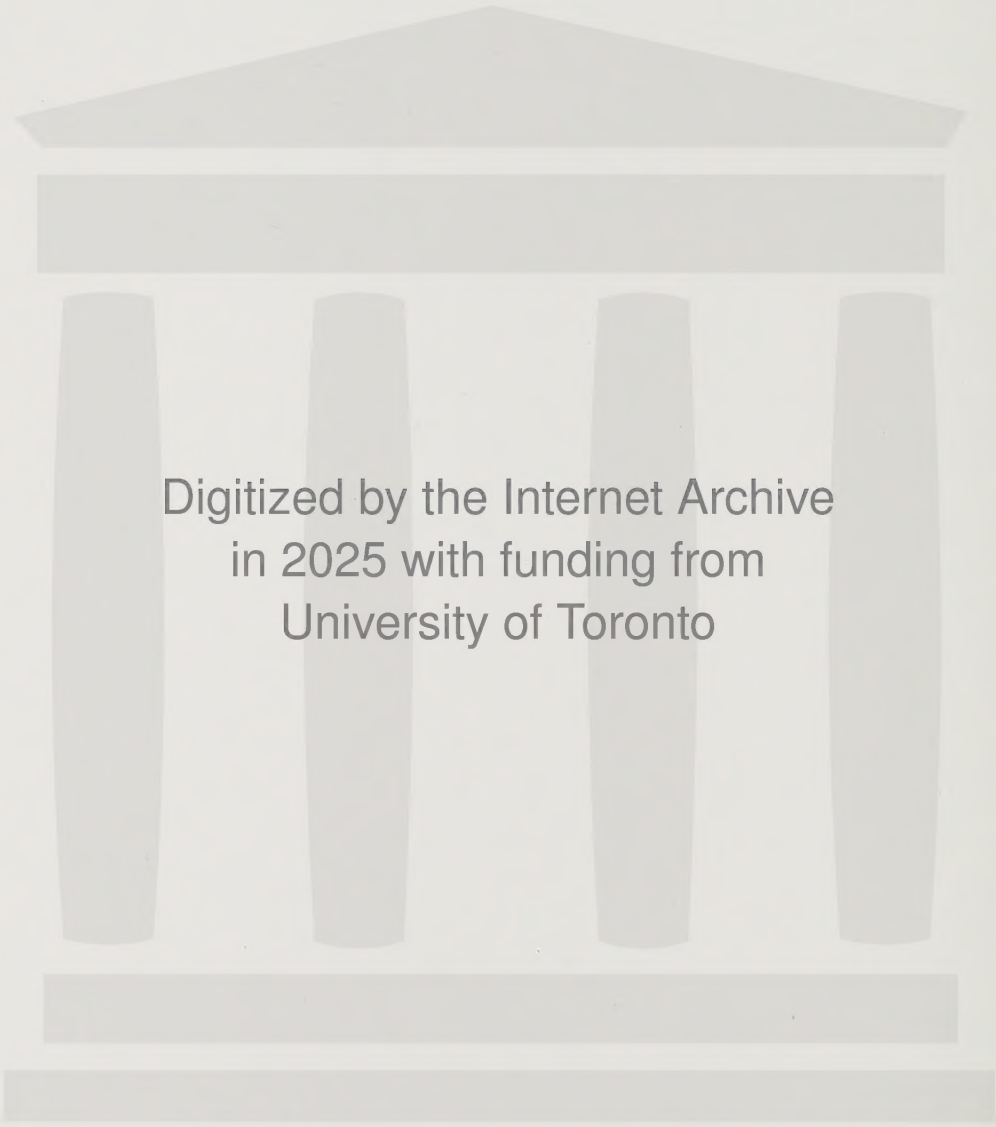
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General Announcement

Enrolment by Courses, 1967

1,587	Art
844	Audio-Visual methods
11	Automotive Mechanics
160	Business and Commercial Subjects
1,353	Elementary Mathematics (Grades 1 to 6)
232	Elementary School Principals'
582	Elementary School Teacher-Librarians
276	Elementary Science
114	French Conversation – Intensive Course
1,144	Guidance
354	Heads of Departments
146	Industrial Arts
128	Intermediate Division Geography and History
93	Intermediate Mathematics (Grades 7 and 8)
205	Junior Education (Grades 4, 5 and 6)
120	Language Arts
13	Mathematics (Grade 13)
736	Music
50	New Techniques in Modern Languages
1,389	Physical and Health Education
113	Primary Education, Supervisor's
1,717	Primary Methods
324	Secondary School Principals'
129	Special Course in the Teaching of French to English-speaking Pupils in Elementary Schools
1,377	Special Education
203	Teaching English as a Second Language
76	Teaching the Deaf
125	Teaching the Trainable Retarded
88	The Teaching of French to English-speaking Pupils in Elementary Schools
13,689	

Foreword from the Minister

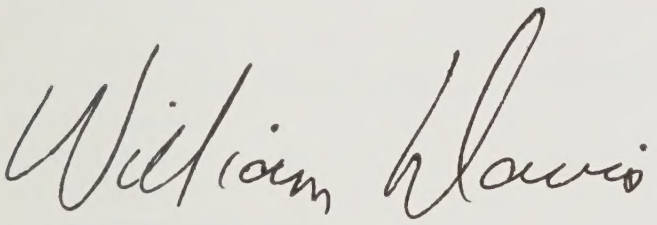
In a world of continuing and increasing change the schools of Ontario must prepare children for a dynamic society. Acceptance of this goal implies that teachers also must be prepared for a changing society and therefore should be aware of current educational thought and practice.

The Department of Education, through its extensive summer school program, provides opportunities for the personal and professional growth of teachers in a climate in which innovation is encouraged.

Each year an increasingly large number of Ontario teachers are demonstrating, by their attendance at in-service courses, an awareness that methods, materials and content require constant renewal. It is interesting to note that, in 1957, enrolment in Departmental Summer Courses was 4,386. In 1967 enrolment was 13,689 and an additional 4,371 teachers participated in board-sponsored winter courses.

On the following pages are outlines of 28 different types of courses which will be offered in 33 centres, including one in England and one in the Province of Quebec. New courses being introduced are Elementary Social Studies (Grades 1-6), Art et Science du Langage, and Fundamentals of Educational Television.

To all teachers my best wishes for a happy and successful summer.



William G. Davis
Minister of Education
January 1968

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Note
The Industrial Arts courses which formerly were conducted by the Department of Education will be offered, in 1968, by The College of Education, University of Toronto.

Courses and Centres

Regular Courses

If the number of qualified applicants is sufficient, the following courses will be provided by the Department of Education from Tuesday, July 2, to Friday, August 2, inclusive (except where otherwise indicated).

1. Art
a) At Toronto (in two centres)
i) Elementary
ii) Intermediate, Parts I and II
iii) Supervisor's
iv) Specialist
b) At Belleville, Bracebridge and Woodstock
i) Elementary
ii) Intermediate, Part I

2. Art et Science du Langage at Ottawa

3. Audio-Visual Methods at Cornwall, Guelph, Owen Sound and Toronto
Advanced Course at Toronto only

4. Elementary School Librarians (formerly Elementary School Teacher-Librarians)
a) At Toronto
i) Elementary
ii) Intermediate, Parts I and II
b) At London
Elementary
c) At Ottawa
i) Intermediate, Part I
ii) Elementary and Intermediate, Part I (instruction in French)

5. Elementary School Principals' at Kingston, London and Waterloo (July 1 to July 26)

6. Elementary Science (Grades 1 to 6) at Galt, Kenora, North Bay and Toronto (In addition to classes in English, some classes will be offered in French at *North Bay only)*

7. Elementary Social Studies (Grades 1 to 6) at Peterborough

8. French Conversation: Intensive Summer Course at Ste.-Thérèse-de-Blainville, Quebec

9. Fundamentals of Educational Television at Toronto

10. Guidance
a) At London and Toronto
i) Elementary
ii) Intermediate

iii) Specialist
b) At Kingston
Intermediate only
c) At Orillia and Sudbury
Elementary only
(If a sufficient number of French-speaking candidates enrol in the Elementary course in Sudbury, some subjects will be offered in French)
d) At several centres to be announced
Fourth Summer Course

11. Intermediate Division Geography and History (Grades 7 and 8) at Hamilton

12. Junior Education (Grades 4, 5 and 6) at Port Arthur

13. Language Arts at Brantford and Toronto (at Ottawa-Art et Science du Langage)

14. Mathematics
a) Elementary (Grades 1 to 6) at Barrie, Kingston, Oshawa, Pembroke, Sault Ste. Marie, Stratford, Timmins (including a section at Timmins with instruction in French)
b) Intermediate (Grades 7 and 8) at Kingston and Stratford

15. Music at Toronto
a) Vocal (for Elementary Schools)
i) Elementary, Type B
ii) Intermediate, Type B
iii) Supervisor's
b) Vocal (for Secondary Schools)
i) Intermediate, Type A, Part I
ii) Intermediate, Type A, Part II
iii) Specialist
c) Instrumental (for Elementary Schools)
i) Elementary, Type B
ii) Intermediate Type B
iii) Supervisor's
d) Instrumental (for Secondary Schools)
i) Intermediate, Type A, Part I
ii) Intermediate, Type A, Part II
iii) Specialist

16. Physical and Health Education, Type B – combined courses for men and women qualified to teach in elementary schools 3

a) At Hamilton
i) Elementary
ii) Intermediate, Part I } Units 1,
iii) Intermediate, Part II } 2, 3 and 4
iv) Supervisor's
b) At Guelph and Toronto
i) Elementary
ii) Intermediate, Part 1 } Units 1,
iii) Intermediate, Part II } 2 and 3
c) At Sarnia
i) Elementary } Units 1
ii) Intermediate, Part I } and 2 only
Note Intermediate, Part II, may be taken at Sarnia if Unit 3 has been taken previously.

17. Primary Education, Supervisor's at Toronto

18. Primary Methods
a) At Hamilton, Ottawa and Toronto, Parts I and II
b) At Brockville and Listowel, Part II only
c) At Ottawa, Parts I and II (Instruction in French)

19. Secondary School Principals', Parts I and II, at Kingston and London (July 1 to July 26)

20. Special Education
a) At Toronto
i) Elementary
ii) Intermediate
iii) Specialist
b) Elementary at Chatham and St. Catharines

21. Teaching English as a Second Language at Hamilton and Toronto

22. Teaching the Deaf at Belleville

23 Teaching Trainable Retarded Children at Orillia
i) Elementary (formerly Part I)
ii) Intermediate (formerly Part II)

24. The Teaching of French to English-speaking Pupils in Elementary Schools at Toronto and Windsor
Special Course at Toronto only

Short Courses

If the number of qualified applicants is sufficient, the Department of Education will provide the following short courses:

25. Art Refresher, July 2 to July 17, inclusive, and July 18 to August 2, inclusive, at Toronto A Course.

26. Business and Commercial Subjects, August 19 to August 23, at London and Ottawa.

27. Music Refresher at Toronto
i) Vocal Music, Type B
ii) Vocal Music, Type A
iii) Instrumental Music, Type B
iv) Instrumental Music, Type A.
(Dates may be obtained from the Principal of the Course, Department of Education, 44 Eglinton Ave. W., Toronto 12.)

28. New Techniques in the Teaching of Modern Languages at Sudbury (August 19 to August 23).

29. Physical and Health Education at Eastbourne, Sussex, England (July 8 to July 26).

Note

Three publications of the Department of Education deal with summer courses.

1. The General Announcement of Summer Courses, 1968;
A copy is being sent to each school, with additional copies to the larger schools.

2. The Application Form;
One copy is being sent with each Announcement and additional copies may be obtained upon application to the Deputy Minister.

3. The Mimeographed Circular regarding each course;
A mimeographed circular giving detailed information regarding each course may be obtained by writing to the Deputy Minister of Education.

General Information

Admissions

1. The admission requirements for each course are outlined on the following pages. Teaching certificates are those issued by the Ontario Department of Education.

Teachers-in-training at the Provincial Teachers' Colleges and Ontario Colleges of Education and teachers who hold Letters of Standing are eligible for admission to any of the courses for which they are otherwise qualified. A Letter of Provisional Standing or a Letter of Permission will *not* be accepted in lieu of a basic teaching certificate for admission to any course.

Some courses require a certain number of years of successful teaching experience as a prerequisite to admission. Teaching experience obtained on a Letter of Permission, a Letter of Provisional Standing, a Temporary Secondary School Certificate, a Temporary Certificate, or a Deferred Interim Second Class Certificate, will *not* be accepted toward the experience requirement for any course.

2. Application forms for admission to the courses are to be filled in and mailed to the Deputy Minister, Department of Education, 44 Eglinton Ave. W., Toronto 12, along with a certified cheque or money order made payable to the Treasurer of Ontario for the required fees.

3. Candidates are strongly advised to apply early as anticipated heavy enrolments will make it necessary to limit numbers in certain courses. In those courses which by their nature can accept only a designated number of students, late applications may not be considered. Applications are to be delivered to the Department *on or before May 17,* or mailed to the Department in an envelope post-marked not later than May 17 (July 5 for August courses).

A late fee of $15 shall be charged on all applications delivered or mailed after these dates.

4. If, as a result of the small number of applicants, the Department should decide not to provide a course, applicants for admission thereto will be duly notified.

Registration

1. All applicants will present themselves for registration at 8:00 am on the first day of the session at the places at which the courses are to be given unless otherwise stated.

2. In the five-week courses the classes will be organized and the work will begin not later than the morning of the second day. In most of the courses, classes will be held during the first morning. In all short courses the work will begin during the morning of the first day.

3. Candidates for the Elementary School Principals' Course and the Secondary School Principals' Course will present themselves for registration between 7:00 and 9:00 pm on July 1.

4. Candidates for the French Conversation Intensive Summer Course arriving at Sainte Thérèse-de-Blainville on July 1, will be given an opportunity to register between the hours of 7:00 and 9:00 pm on that date.

Attendance

Since the courses are brief and the work concentrated, regular attendance is required. There is no provision for admitting teachers who are not prepared to attend regularly for the full period of the course.

Since each summer course is a complete unit designed to occupy the full attention of those attending, it is not possible for a teacher to be admitted to more than one course. The one exception is that Vocal and Instrumental Music courses may be taken together.

Fees

1. The following is the schedule of fees for 1968 summer courses.

a) A regular five-week course $50
b) A three-week course $30
c) A two-week course $20
d) A one-week course $10
e) Elementary School Principals' and Secondary School Principals' Courses $50
f) Refresher in Business and Commercial Subjects
    1 subject $10
    2 subjects $15
g) French Conversation Intensive Summer Course $150 (complete)
h) Vocal and Instrumental Music Courses (together) $65
i) Refresher Courses in Art
    1 subject $20
    2 subjects $40

2. Fees must be paid by certified cheque or money order made payable to the Treasurer of Ontario and must be submitted with the application form. No exchange is necessary on cheques. If an applicant is not admitted his fees will be refunded.

3. Ex-servicemen and women of Her Majesty's Forces are not required to pay registration fees, but must submit, with the application form, documentary evidence of honourable discharge from active service. They are required to pay the late fee when applicable.

4. Applications are to be delivered to the Department on or before May 17, or be mailed to the Department in an envelope bearing a post-mark not later than May 17. A late fee of $15 shall be charged on all applications delivered or mailed after this date (for August courses, on or before July 5).

Certification and Departmental Credit

1. The principal of a course for which Departmental credit is given will recommend to the Registrar a candidate for credit on the basis of regular attendance, completion of assignments and projects, active participation in the course and standing in such tests and examinations as are given.

2. A teacher who holds a Letter of Standing and who successfully completes a course which leads to a certificate will receive credit for the course but will not be granted the certificate until he obtains a basic teaching certificate and completes any teaching experience which may be required.

3. A teacher who has successfully completed a course and who has had his certificate withheld because he was admitted on the basis of a Letter of Standing or for some other reason should apply to the Registrar for his certificate when he qualifies for the basic teaching certificate or has the number of years of successful teaching experience required for admission to the course.

4. A teacher who successfully completes a five-week Departmental Summer Course for which a certificate is not issued will be given a statement to this effect. This statement will be counted as one credit for the purposes of the Standards program according to the terms of Circular 635, dated March 1, 1966.

Appeals

A candidate who fails to qualify for standing in a course may have his case reconsidered by lodging an appeal, in writing, with the Deputy Minister on or before November 4, 1968, with a statement of the grounds upon which he is basing his appeal and by paying a fee of $2 to the Treasurer of Ontario. The fee will be refunded to a candidate whose appeal is successful.

Accommodations

1. The University authorities in Toronto are prepared to offer accommodation to teachers as follows:

For Men

a) Devonshire House
Secretary to the Dean, Devonshire House, University of Toronto.
b) Trinity College
The Bursar, Trinity College, Toronto 5.
c) University College
Secretary to the Dean of Men, University College, Toronto 5.
d) Victoria University Men's Residences
The Bursar, Victoria College, Toronto 5.

For Women

a) Annesley Hall and Margaret Addison Hall
Office of the Dean of Women, Victoria College, Toronto 5.
b) St. Hilda's College
c/o The Bursar, Trinity College, Toronto 5.
c) Whitney Hall
Office of the Dean of Women, 79 St. George St., Toronto 5.

Teachers are advised to make arrangements for accommodations *as early as possible* without waiting for the receipt of their Letters of Admission.

2. Campus Co-operative Residence Incorporated provides accommodation and board for both men and women from May 15 to September 15. Facilities immediately surround the Ontario College of Education building. Meals will also be provided for non-residents. For information and application forms, write directly to: Campus Co-operative Residence Incorporated, 395 Huron Street, Toronto 5, Ontario. Telephone 921-3168.

3. McMaster University authorities in Hamilton are prepared to offer accommodation to teachers *enrolled in the Physical and Health Education and the Intermediate Division Geography and History Summer Courses.* Inquiries should be addressed to the Dean of Students, McMaster University.

4. At the University of Guelph, some students may obtain lodgings in residence by writing to the Director of Accommodation. Lists of rooming houses will be available for the others. All may obtain board on campus.

Note

Teachers will be responsible for obtaining their own accommodation. The Department does not issue lists of boarding houses.

Details of Courses

Art

Elementary

The Elementary Course is offered in Belleville, Bracebridge, Woodstock and in the two centres in Toronto. Enrolment at the Toronto A Course will be limited.

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario.

To enrol in this course no previous special training in art or crafts is necessary.

The course is offered so that teachers may have a broad survey of art and crafts activities in relation to general education. It will aid prospective specialists in art and crafts work to discover their particular abilities and in the future to select courses leading to the advanced certificates.

Those enrolled will be offered a wide choice of activities and units of study.

Individual problems of the students will receive attention. Students will complete several examples of art and crafts work and the integration of this work with other school activity will be stressed. Discussions of contemporary thought in philosophy, psychology and pedagogy connected with art and crafts will be held for those who are interested. Outstanding specialists in various fields of art will lecture on their particular fields, while the core work of the course will be guided by teachers who have had outstanding success in teaching in the ordinary classroom situation.

A candidate who successfully completes the course will be granted an Elementary Art Certificate.

Intermediate, Part I

The Intermediate Course, Part I, is offered in Belleville, Bracebridge, Woodstock and in the two centres in Toronto. Enrolment at the Toronto A Course will be limited.

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario and who holds an Elementary Art Certificate or its equivalent.

Teachers will continue to explore the various media and techniques with which they dealt in the elementary course. Some specialization in both art and crafts will be expected and artists and craftsmen will assist teachers to achieve greater proficiency in their chosen work. Those enrolled in this course are advised to attend a series of

lectures dealing either with recent developments related to art teaching or with trends connected with design.

Students who complete the work of Part I of the Intermediate Art Course satisfactorily will be given a statement to this effect.

Intermediate, Part II

This and subsequent Art Courses described below are offered only at Toronto A Course.

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario, who holds a letter for Part I of the Intermediate Course or its equivalent, and who submits evidence of one year of successful teaching experience.

A candidate who successfully completes the course will be granted an Intermediate Art Certificate.

Supervisor's

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and an Intermediate Art Certificate, or its equivalent, and who submits evidence of two years of successful teaching experience.

Candidates for the Supervisor's Certificate in Art will be required to demonstrate an intelligent insight into the use of art and crafts in general education, a reasonable technical skill in the manual work completed in the course, ability in two-dimensional and three-dimensional work, and a knowledge of historical trends in design.

A candidate who successfully completes the course will be granted a Supervisor's Certificate in Art.

Specialist

To this course may be admitted an applicant who:

a) holds a certificate or a Letter of Standing qualifying him to teach in a secondary school in Ontario; and

b) holds an Intermediate Art Certificate, or its equivalent; and

c) submits evidence of two years of successful teaching experience.

Candidates for the Specialist Certificate in Art will be required to demonstrate a reasonable degree of ability in the execution of both art and crafts. They must also have a knowledge of trends in design and of recent thought in pedagogy, psychology and philosophy connected with art and crafts and specifically related to teaching in secondary schools.

A candidate who successfully completes the course will be granted a Specialist Certificate in Art.

Note 1
An Orientation Bulletin describing the general procedure followed and the units of work offered will be sent early in June to each teacher who has been admitted to an Art Course.

Note 2
Each teacher enrolled in an Art Course will be asked to pay an additional $5 fee for supplies and for the purposes of the students' organization. Payment is to be made in cash at the course on the opening day.

Refresher
Two Refresher Courses will be offered at Toronto A Course.

The first course will open on July 2 and close on July 17; the second will open on July 18 and close on August 2. To either or both of these courses may be admitted an applicant who holds at least an Intermediate Art Certificate, or its equivalent. Students may elect any of the units of work for study during the course.

A teacher who completes the course will be given a Letter of Attendance.

Art et Science du Langage
This year, the Department of Education is offering a course for bilingual elementary school teachers who desire to improve their general knowledge of the French language. This course is also intended to meet the needs of teachers who wish to become more proficient in the use of modern procedures and techniques of language teaching. Numerous changes in the field of technology, and proliferation of audio-visual aids indicate a need for a re-evaluation of these procedures and techniques.

Course content:
1. A series of lessons on the nature of language, art of communication, linguistics, phonetics and reading. These lessons will be followed by group discussions.

2. A series of lessons on the techniques according to various concepts of a modern school (active, dynamic, functional) in the teaching of spelling, grammar, composition, reading and literature. This series will consist of workshops and demonstration lessons accompanied by group discussions.

To this course may be admitted a candidate who holds a certificate or a Letter of Standing qualifying him to teach in the schools of Ontario.

A teacher who successfully completes this course will be granted a Certificate in 'Art et Science du Langage'.

Audio–Visual Methods

To this course may be admitted an applicant who holds a certificate or a Letter of Standing valid in an elementary or secondary school in Ontario.

The Audio-Visual Methods course is planned to train teachers in the skilful use of various teaching aids. Experienced teachers, with proven leadership in the audio-visual field, serve as instructors and will demonstrate approved methods of using films, filmstrips, radio broadcasts, the feltboard and several types of non-projected aids.

Demonstration lessons stress approved methods of using audio-visual aids in all grades and subjects. Those enrolled will have an opportunity to become thoroughly familiar with films available from the Audio-Visual Education Unit and will evaluate new filmstrips recently produced. Training in the operation of film projectors, tape recorders, filmstrip, opaque and overhead projectors will be provided. Practical assignments are completed in workshop periods under skilled instructors.

An Audio-Visual Methods Certificate will be granted to a teacher who successfully completes the course.

Notes

1. Teachers are requested to bring to this course
a) a minimum of fifteen flat, unmounted pictures approximately 9" x 14", suitable for workshop training in mounting and filing procedures;
b) ideas suitable for one stencil or one master sheet;
c) scissors, felt pen and a ruler;
d) one simple device for teaching English, Social Studies, Mathematics or Science.

2. Optional materials which may prove useful would be
a) camera and accessories;
b) materials suitable for a bulletin board display and group lesson assignment demonstration, preferably samples of work done by pupils;
c) 3" magnetic tape reel for tape recorder.

3. Teachers are advised to make a survey of audio-visual aids in their own schools prior to registration. This survey should include the make and type of sound film projector, filmstrip projector, tape recorder, PA system and duplicator.

4. An Orientation Bulletin outlining general procedure followed and including syllabus, timetables and assignments, will be forwarded in June to each teacher who has been admitted to the Audio-Visual Methods Course.

Audio-Visual Methods Advanced Course
If a sufficient number of qualified candidates apply, this advanced course will be offered in Toronto from Tuesday, July 2, to Friday, August 2. Classes will be conducted daily, Monday through Friday, from 8:00 am to 1:00 pm.

The major purposes of the course are as follows:
a) to explore and determine the major responsibilities of the Audio-Visual Consultant in a local area;
b) to study in depth several sizes and types of Instructional Materials Centres.

To this course may be admitted an applicant who:
a) holds an Audio-Visual Methods Certificate or its equivalent;
and
b) is employed as an Audio-Visual Consultant for a Film Library or an Instructional Materials Centre, (a statement to this effect from the employing Board concerned, must accompany the application);
or
who has been designated by the local authority for appointment as an Audio-Visual Consultant for a Film Library or an Instructional Materials Centre for the 1968-1969 school year, (a statement to this effect from the employing Board concerned, must accompany the application).

A teacher who successfully completes the course will be given a statement to this effect.

Enrolment in the course will be limited.

Business and Commercial Subjects Updating Courses
Courses for the updating in commercial subjects of qualified secondary school teachers will be held from August 19 to August 23, inclusive. Courses will be offered in the following subjects:

1. Business Organization and Management, and Business Finance – Lectures and discussions on the basic organization and current financial practices in business and government. Emphasis shall be on effective classroom applications and the use of community resources.

2. Data Processing – Principles of Data Processing as outlined in the initial course in Curriculum RP-33. This course will provide an understanding of the basic automation concepts, a background necessary to continue to more advanced courses, and some familiarity with 'hands on' training.

3. Marketing – A review of course content and discussions, in seminar groups, of effective teaching techniques. The lectures and discussions will be supplemented by visits from experienced personnel and by field trips.

4. Business Machines – Organization In a Machine Classroom – Rotation plans and correlation with Mathematics. New machines and current practices in modern offices, and the implications for Business and Commerce teachers.

5. Office Practice – Discussion and examination of modern office machines, equipment and procedures, with emphasis on up-to-date communications and services.

6. Shorthand – A review of the practices and teaching techniques deemed successful, with time devoted to the effective utilization of the shorthand laboratory.

All courses will be offered at London and Ottawa, if the number of applicants for each course is adequate. It is expected that a teacher will have the opportunity to take a combination of any two of the above.

A teacher who completes the course will be given a Letter of Attendance.

Elementary School Librarians

In 1968 the program for Elementary School Librarians will be expanded to include a third course leading to an Intermediate Certificate for School Librarians. Teachers who have successfully completed Part I, or Parts I and II leading to the Certificate as an Elementary School Teacher-Librarian, will be given a credit for each Part completed towards the new Intermediate Certificate for School Librarian, Librarians.

Elementary

The course leading to an Elementary Certificate for School Librarians will be offered in Toronto, London, and Ottawa. The Elementary Course offered in Ottawa will be given only in French.

To the Elementary Course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario. Preference will be given to those who will have duties in a school library during the following year.

The Elementary Course will consist of a survey of the field of children's literature with emphasis on criteria and tools for book selection; the organization and administration of elementary school libraries; and an introduction to the philosophy and function of the school library.

A teacher admitted to this course is required to complete a reading program. A book list will be sent to each applicant. A teacher who successfully completes this course will be granted an Elementary Certificate for School Librarians.

Intermediate Part I

The Intermediate Course, Part I, will be offered in Toronto and Ottawa. The Intermediate Course, Part I, offered in Ottawa will be given in both French and English.

To this course may be admitted a teacher who has successfully completed Part I of the course leading to an Elementary School Teacher-Librarian's Certificate.

The Intermediate Course, Part I, will consist of advanced work in library organization, program, and administration. Mythology, folklore, poetry, biography, and materials related to the school curriculum will be examined and evaluated.

A teacher admitted to this course is required to complete a reading program. A book list will be sent to each applicant.

A teacher who successfully completes Part I of the Intermediate Course for School Librarians will be given a statement to this effect. A Certificate as an Elementary School Teacher-Librarian will also be granted to a teacher who successfully completes this course.

Intermediate Part II

The Intermediate Course Part II, will be offered in Toronto. To this course may be admitted an applicant who holds a Certificate as an Elementary School Teacher-Librarian and who has had experience as a full-time school librarian or who will be in a supervisory position as a school librarian in 1968-69. A statement from the Board concerned must accompany the application.

This course will include advanced work in cataloguing of print and non-print materials, literature for children with emphasis on Canadian literature, and methods of organizing and administering library services for several schools under one Board.

A teacher admitted to this course should be familiar with many of the standard books for elementary school libraries. In addition to this, each teacher is required to complete a special reading program. A book list will be sent to each applicant.

A teacher who successfully completes this course will receive an Intermediate Certificate for School Librarians.

Note 1
Applicants will be asked to pay an additional $5 fee for supplies and for use of the social committee. This fee will be collected on the opening day of the course.

Note 2
Enrolment in all Department of Education summer courses for school librarians will be limited.

Elementary School Principals' Course
A candidate who has met the admission requirements outlined in Memorandum 1967-68:39, dated December 20, 1967, re the Elementary School Principals' Course, may be admitted to this course.

All candidates are required to obtain an official Departmental summer course application form, 'Application for Summer Courses 1968', and to file this completed form with the Deputy Minister of Education. This is in addition to Form 35 PC (E).

The candidate who successfully completes the course will be granted an Interim Elementary School Principal's Certificate valid in an Ontario elementary school for five years from date of issue.

The Elementary School Principals' Course will be offered in three University centres (University of Western Ontario, University of Waterloo and Queen's University). Enrolment will be limited to 80 candidates in each of the centres. In the interest of further integration of elementary and secondary education, candidates on the Elementary School Principals' Course and on the Secondary School Principals' Course will have joint sessions in suitable topics, and be interspersed throughout the residences.

Elementary Science (Grades 1-6)
The Elementary Science Course is designed to familiarize teachers with current developments in Ontario and elsewhere which may be useful in the Primary and Junior Divisions. The program includes discussion and lecture periods, handwork and laboratory experience, excursions and outdoor activities. Such topics as the planning for a science program, the appraisal of classroom methods, the understanding of young children, and the development of a philosophy for the teaching of science will be included. Field work will form an integral part of the practical program for every teacher.

Teachers will be given an opportunity to make a special study of science in the Junior Division, or of science as part of the total program in the Primary Division. Similarly, science coordinators and consultants who wish to follow

their especial interests and responsibilities may form a group during part of the course.

For those teachers who have a special interest in conservation, nature study, field techniques and related activities, the Department of Education, in cooperation with The College of Education of the University of Toronto, has arranged an optional six-day program of field studies. A limited number of teachers from all course locations may live in residence and work outdoors at the Albion Hills Conservation School during one of the summer course weeks; such work will be considered as an alternate part of the main course.

To this course in Elementary Science may be admitted an applicant who holds a certificate or Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario. A Certificate in Elementary Science will be granted to each teacher who shows insight into the place of science in a general education and who completes the work of the course with reasonable skill.

Note 1
This course is offered in Galt, Kenora, North Bay and Toronto. At North Bay, sections of the course will be conducted in French for those who wish it.

Note 2
Teachers who choose the Albion Hills week as part of the course should write the Deputy Minister, Department of Education, 44 Eglinton Avenue West, Toronto 12, Ontario for the *official reservation form* which gives detailed information. This official reservation form should be completed as soon as possible and returned to the Deputy Minister along with a certified cheque drawn payable to the 'Treasurer of Ontario' in the amount of $50 to cover the cost of meals and dormitory accommodation. (Teachers are requested *not* to correspond with the principal of the Albion Hills Conservation School.)

Note 3
Each teacher who has made a reservation for the Albion Hills optional course and who has sent in the fee is reminded that he must also complete the official Department of Education Application for Summer Courses 1968, and forward this with the $50 registration fee to the Deputy Minister of Education.

Note 4
Enrolment will be limited.

Elementary Social Studies (Grades 1-6)
This course of five weeks' duration (July 2 to August 2) is being offered for the first time in 1968.

To the course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach academic work in an elementary or secondary school in Ontario.

The Elementary Social Studies Course is designed to provide teachers with experiences related to new classroom procedures in the Social Studies. The program will include practical map and field work, excursions, and attention to new concepts, structures, and instructional materials. Such topics as current events, aims and objectives, skills of individual and group investigation and research, social attitudes, and planning for children's learning experiences will also be included.

The backgrounds of teachers will be considered, and emphasis can be placed on working with children at the Primary level, or in the Junior Division, and on Social Studies as a distinct element of the program or as an integrated part of the total program.

A teacher who successfully completes this course will be granted a Certificate in Elementary Social Studies.

Note
Each teacher enrolled in the course will be asked to pay an additional fee, not to exceed $8, to cover the cost of transportation for field trips. Payment is to be made at the course during the first week.

French Conversation Intensive Summer Course
A five-week 'immersion course', for the development of fluency in French will be offered from July 2 to August 2. Successful applicants will live in residence and will receive from French-speaking teachers a thorough training in French conversation and methodology, and will study culture and customs, through the use of modern methods, texts and teaching-aids media.

The course will be offered during the summer of 1968 at Sainte-Thérèse-de-Blainville, located in the heart of the Quebec resort area, approximately twenty miles north of Montreal.

The facilities of Collège Lionel-Groulx including modern residence accommodation, classrooms, lecture halls, library, language laboratory, gymnasia, recreational facilities (including tennis and bowling), will be at the disposal of course members.

The course will incorporate the following features:
a) conversation in small groups
b) methodology based on structural-linguistic approach
c) course in French and French-Canadian culture and civilization.

French classes will be provided for daily observation to demonstrate the introduction and development of French instruction. Joint sessions will be held for the study of areas of common interest to elementary and secondary school teachers, with opportunities for specialization provided in a variety of subject fields and grade levels.

To this course may be admitted an elementary school teacher who holds an Interim or Permanent Elementary School Teaching Certificate or a Letter of Standing valid in the elementary schools of Ontario or a secondary school teacher who holds an Interim or Permanent teaching certificate or Letter of Standing qualifying him to teach academic subjects in a secondary school in Ontario.

One of the following certificates will be issued in accordance with the regulations to the candidate who successfully completes the course:
a) A teacher who holds a basic teaching certificate valid in an Ontario elementary school will receive a Certificate as Teacher of French to English-speaking Pupils in Elementary Schools.
b) A teacher who holds a basic teaching certificate qualifying him to teach academic subjects in an Ontario secondary school will receive a Certificate in Oral French.

Note
Enrolment in this course will be limited to 150 candidates.

Fundamentals of Educational Television
This five-week course will be held at Ryerson Polytechnical Institute, 50 Gould St., Toronto, Ontario.

The course will have three major areas of concentration:

1. Theory of Communication
Material dealing with various aspects of communication as they relate to learning-teaching tasks will be presented as the basis for seminar discussion groups.

2. Effective Use of Television
Participation in this area will be differentiated in terms of interests and responsibilities of the persons concerned. If registration warrants, there will be three sections – classroom teachers, teacher education personnel (pre-service and in-service) and audio-visual personnel.

3. Production Workshops
Each participant will have the opportunity to work in a small group to prepare, produce and present a short television program.

To this course may be admitted an applicant who:
a) holds a certificate or Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario; and
b) submits evidence of two years of successful teaching experience.

Enrolment will be limited to permit small-group production activities. A number of spaces will be reserved for teachers responsible for audio-visual programs in school systems and for persons engaged in teacher education (pre-service and in-service).
This course leads to a Certificate in the Fundamentals of Educational Television.

Guidance
Candidates are strongly advised to apply early as enrolments will be limited.

Elementary Course
1. To the Elementary course may be admitted an applicant who holds a basic teaching certificate or Letter of Standing qualifying him to teach in the schools of Ontario and who submits evidence of one year of successful teaching experience in Ontario subsequent to qualifying for the required teaching certificate.

2. The course leading to the Elementary Guidance Certificate will include the following subjects:
a) Introduction to Guidance
b) Tests and Measurements
c) Group Work in Guidance
d) Introduction to Counselling
e) Introductory Statistics

Please Note
If a sufficient number of French-speaking candidates enroll in the Elementary Guidance Course *at Sudbury,* some of the above subjects will be conducted in French.

3. A teacher who successfully completes the course will be granted an Elementary Guidance Certificate.

Intermediate Course

1. To the Intermediate course may be admitted an applicant who holds an Elementary Guidance Certificate.

2. The course leading to the Intermediate Certificate will include the following subjects:
a) Mental Health and Child Development
b) Community Resources and Advanced Group Work
c) Theories of Counselling
d) Counselling Practicum

3. A teacher who successfully completes the course will be granted an Intermediate Guidance Certificate.

Specialist Course

1. To the Specialist course may be admitted an applicant who
a) holds an Intermediate Guidance Certificate, and
b) submits evidence of one year of successful teaching in Ontario including a minimum of 180 hours of Guidance practice within that year, part of which has been Counselling, subsequent to the course leading to the Intermediate Guidance Certificate. In the secondary schools, or senior elementary schools on a rotary system, this time must be regularly scheduled on the teacher's timetable; in other schools the 180 hours' practice may include activities such as test administration, group work, counselling, consultation with teachers and parents, and work on the Ontario School Records.

2. The course will include the following compulsory subjects:
a) Adolescent Personality and Mental Health
b) Advanced Counselling including Practicum
c) Organization and Administration of Guidance Services
In addition, *one* of the following optional subjects must be selected:
i) Research and Statistics *(Toronto and London)
ii) Group Counselling (Toronto only)
iii) Case Studies in Counselling (Toronto only)
iv) Theories of Career Development (London only)

**Please Note*
The Research and Statistics course is a prerequisite for those candidates planning to submit a field study.

3. A teacher who successfully completes the course will be given a statement to this effect.

Fourth Summer Course

1. To the Fourth Summer Course may be admitted an applicant who successfully completed the Specialist Course in 1965, 1966 or 1967.

2. The Fourth Course will consist of seminars and organized visits to industries and agencies.

3. A teacher who successfully completes the course will be given a statement to this effect.

Specialist Certificate in Guidance
In order to qualify for a Specialist Certificate in Guidance, persons who completed the Specialist Summer Course in Guidance prior to September 1, 1967 are required to complete the other requirements in force at that time.

Candidates who attend the Specialist Summer Course in Guidance in 1968 or thereafter will be expected to complete the following requirements within a period of three years subsequent to the successful completion of the Specialist Summer Course:

1. the successful completion of a field study in Guidance in specified form acceptable to the Minister; or the successful completion of the Fourth Summer Course.

2. successful experience in Guidance as certified by an area or municipal superintendent.

Intermediate Division Geography and History (Grades 7 and 8)
This course of five weeks' duration (July 2 to August 2), will include the following features:
a) academic content including selected studies in depth,
b) a variety of methods applicable to these grade levels,
c) instructional aids,
d) field trips,
e) a continuing emphasis upon the 'why' as it applies to both content and methodology.

To this course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach academic work in an elementary or secondary school in Ontario.

A teacher who successfully completes this course will be granted a Certificate in Intermediate Division Geography and History.

Note
Each teacher enrolled in the course will be asked to pay an additional fee, not to exceed $8, to cover the cost of transportation for field trips. Payment is to be made at the course during the first week.

Junior Education (Grades 4, 5 and 6)
This course, leading to a Certificate in Junior Education, will deal with the curriculum and methods of the Junior Division (Grades 4, 5 and 6), with special attention to English, Mathematics, Social Studies, Science and Health. Demonstration classes will be arranged.

To the course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario.

Language Arts
This course is intended for elementary school teachers who are interested in improving their background in language and in learning acceptable teaching techniques. The course will consist of:
a) a series of general lectures on the nature of language, and on the arts of speech, listening, reading and writing. Each lecture will be followed by seminars.
b) a series of lectures on teaching techniques in reading, literature, oral and written language, followed by workshop groups.

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in the elementary schools of Ontario.

A teacher who successfully completes this course will be granted a Certificate in Language Arts.

Enrolment will be limited.

Mathematics
1. Elementary (Grades 1 to 6)
This course is designed to familiarize teachers with the applications of new-approach mathematics to the topics of these grades.

Teachers will be given some opportunity to make a special study in either the Primary or the Junior Division. Some attention will be given to the integration of the concepts used in the Junior Division with those of Curricula I.12A and I.12B for the Intermediate Division.

To the course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or a secondary school in Ontario.

A teacher who successfully completes this course will be granted a Certificate in Elementary Mathematics.

2. Intermediate Division (Grades 7 and 8)
This course is designed for teachers interested in the Mathematics courses of Grades 7 and 8. Topics for study will be mainly those related to the programs for use in these grades. In addition, some time will be directed to the following general features:
a) a look downward to the Mathematics below Grade 7 to

study the implications of some of the programs being taught in lower grades;
b) a glance upward to the new Mathematics courses of Grades 9 and 10 to give teachers of Grades 7 and 8 an overview of the implications of the new courses being taught in secondary schools.

To this course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or a secondary school in Ontario.

A teacher who successfully completes this course will be granted a Certificate in Intermediate Division Mathematics.

Music

Courses for teachers of vocal and instrumental music are being offered at Toronto.

Vocal for Elementary Schools

1. Elementary, Type B

To this course may be admitted an applicant who holds a certificate or Letter of Standing qualifying him to teach in the elementary schools of Ontario.

A teacher who successfully completes this course will be granted an Elementary Vocal Music Certificate, Type B.

2. Intermediate, Type B

To this course may be admitted an applicant who holds the Elementary Vocal Music Certificate, Type B, and who submits evidence of at least one year of successful teaching experience subsequent to the date of the Elementary Vocal Music Certificate, Type B.

A teacher who successfully completes this course will be granted an Intermediate Vocal Music Certificate, Type B.

3. Supervisor's

To this course may be admitted an applicant who holds the Intermediate Vocal Music Certificate, Type B.

A teacher who successfully completes this course will be granted a Supervisor's Certificate in Vocal Music.

Vocal for Secondary Schools

1. Intermediate, Type A, Part I

To this course may be admitted an applicant who,
a) holds a certificate or Letter of Standing qualifying him to teach in the secondary schools of Ontario; *or*
b) has standing in seven Ontario Grade 13 credits, including standing in English or français, or standing the Minister deems equivalent thereto.

A candidate who successfully completes this course will be given a statement to this effect.

2. Intermediate, Type A, Part II
To this course may be admitted an applicant who has successfully completed Part I of the course leading to the Intermediate Vocal Music Certificate, Type A.

A candidate who successfully completes this course will be granted an Intermediate Vocal Music Certificate, Type A.

3. *Specialist*
To this course may be admitted an applicant who holds,
a) the degree of Bachelor of Music of the University of Toronto, or the University of Western Ontario; *or*
b) the Intermediate Vocal Music Certificate, Type A
and one of,
i) the degree of Bachelor of Arts obtained in the Honour Course in Music at the University of Toronto or the University of Western Ontario,
ii) the Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto,
iii) the Associate Teacher's Diploma of the Western Ontario Conservatory of Music,
iv) the Music Graduate in Pedagogy Diploma of the University of Western Ontario,
v) the Diploma of Fellow of the Royal Canadian College of Organists,
vi) the Diploma of Fellow of the Royal College of Organists, or
vii) the Grade 5 Certificate in Theory of the Royal Conservatory of Music of Toronto (or its equivalent) *and one of*:
the Diploma of Licentiate of the Royal Schools of Music, London, England;
the Diploma of Licentiate of the Trinity College of Music, London, England; *or*
the Diploma of Associate of the Royal College of Music, London, England.

A teacher who successfully completes this course will be granted an Interim Specialist Certificate in Vocal Music.

Instrumental (for Elementary Schools)
1. Elementary, Type B
To this course may be admitted an applicant who holds a certificate or Letter of Standing qualifying him to teach in the elementary schools of Ontario.

A teacher who successfully completes this course will be granted an Elementary Instrumental Music Certificate, Type B.

2. Intermediate, Type B
To this course may be admitted an applicant who holds the Elementary Instrumental Music Certificate, Type B, and who submits evidence of at least one year of successful teaching experience subsequent to the date of the Elementary Instrumental Music Certificate, Type B.

3. Supervisor's
To this course may be admitted an applicant who holds a certificate qualifying him to teach in the elementary schools of Ontario, and who holds,
a) the degree of Bachelor of Music of the University of Toronto, or the University of Western Ontario; *or*
b) the Intermediate Instrumental Music Certificate, Type B, *and one of*:
i) the degree of Bachelor of Arts obtained in the Honour Course in Music at the University of Toronto or the University of Western Ontario,
ii) the Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto,
iii) the Associate Teacher's Diploma of the Western Ontario Conservatory of Music,
iv) the Music Graduate in Pedagogy Diploma of the University of Western Ontario,
v) the Diploma of Fellow of the Royal Canadian College of Organists,
vi) the Diploma of Fellow of the Royal College of Organists,
vii) the Grade 5 Certificate in Theory of The Royal Conservatory of Music of Toronto (or its equivalent), and *any one of*:
the Diploma of Licentiate of the Royal Schools of Music, London, England;
the Diploma of Licentiate of the Trinity College of Music, London, England;
the Diploma of Associate of the Royal College of Music, London, England.

A teacher who successfully completes this course will be granted an Interim Supervisor's Certificate in Instrumental Music.

Instrumental (For Secondary Schools)
1. Intermediate, Type A, Part I
To this course may be admitted an applicant who,
a) holds a certificate or Letter of Standing qualifying him to teach in the secondary schools of Ontario; *or*
b) has standing in seven Ontario Grade 13 credits, including standing in English or français, or standing the Minister deems equivalent thereto.

A candidate who successfully completes this course will be given a statement to this effect.

2. Intermediate, Type A, Part II
To this course may be admitted an applicant who has completed successfully Part I of the course leading to an Intermediate Instrumental Music Certificate, Type A.
A candidate who successfully completes this course will be granted an Intermediate Instrumental Music Certificate, Type A.

3. Specialist

To this course may be admitted an applicant who holds,
a) the degree of Bachelor of Music of the University of Toronto, or the University of Western Ontario; *or*
b) the Intermediate Instrumental Music Certificate, Type A and *one of*:
i) the degree of Bachelor of Arts obtained in the Honour Course in Music at the University of Toronto or the University of Western Ontario,
ii) the Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto,
iii) the Associate Teacher's Diploma of the Western Ontario Conservatory of Music,
iv) the Music Graduate in Pedagogy Diploma of the University of Western Ontario,
v) the Diploma of Fellow of the Royal Canadian College of Organists,
vi) the Diploma of Fellow of the Royal College of Organists,
vii) the Grade 5 Certificate in Theory of The Royal Conservatory of Music of Toronto (or its equivalent), *and any one of*:
the Diploma of Licentiate of the Royal Schools of Music, London, England;
the Diploma of Licentiate of the Trinity College of Music, London, England;
the Diploma of Associate of the Royal College of Music, London, England.

A teacher who successfully completes this course will be granted an Interim Specialist Certificate in Instrumental Music.

An applicant for both the Vocal Course and the Instrumental Course is to complete an application form for each course.

Students admitted to the music course will be required to participate in the Summer School Choir or Orchestra, including one evening performance.

Each applicant for the vocal course will submit with the application form, a statement as to which section of the Choir (soprano, alto, tenor, bass) his or her voice is best suited.

Note 1

Candidates for admission to Part I of the course leading to an Intermediate Vocal Music Certificate, Type A, *or* an Intermediate Instrumental Music Certificate, Type A, who do not hold basic teaching certificates will be required to submit proof of freedom from active tuberculosis.

Note 2
Examinations for certificates in Vocal or Instrumental Music will be held at the close of the course at the centre of instruction.

Note 3
The courses in music will include the following subjects: Methods, Practice Teaching, Materials, Arranging, Performance, Conducting, Music Appreciation, and Sight Singing.

Note 4
Students attending the music courses will be required to provide themselves with a limited number of text-books, particulars of which will be specified with the formal Letter of Admission.

Note 5
Each student enrolled in an Instrumental Course will be required to pay an additional fee of $3 on registration.

Refresher Courses
Refresher courses for Vocal Music Type B, Vocal Music Type A, Instrumental Music Type B and Instrumental Music Type A are open to persons who have taken the senior certificate in the category concerned. Applicants should write for information to the Principal of the course, Department of Education, 44 Eglinton Ave. W., Toronto 12.

New Techniques in the Teaching of Modern Languages
This course is planned to assist those who are at present engaged in teaching French to English-speaking pupils at the secondary school level.

Carefully selected instructors will help familiarize candidates with theory and practice in the use of language laboratories, overhead projectors, opaque projectors, tape recorders, record players, wall charts, film strips, slides and other visual aids used in the modern language program.

To this course may be admitted a teacher who holds a basic teaching certificate qualifying him to teach academic subjects in the secondary schools of Ontario.

The course will be conducted at Laurentian University of Sudbury from August 19-23, inclusive. Residence facilities will be available for those wishing to rent accommodation at the University.

The enrolment in the course will be limited so as to permit work with small groups on the actual manipulation of technical equipment.

Letters of Attendance will be given to those who complete the course.

Physical and Health Education Elementary School Courses
Combined courses for elementary school men and women teachers will be offered at Hamilton, Guelph, Sarnia and Toronto. All four units will be offered at Hamilton. Units 1, 2 and 3 will be offered at Guelph and Toronto. At Sarnia Units 1 and 2 only will be offered.

Note
The number of students at Hamilton, Guelph and Toronto will be limited, so early application is advisable. This may result in some applicants not being accepted for these centres even though their applications are received before May 17.

All students in the Physical and Health Education Courses are required to wear the prescribed uniforms in practice classes. The approximate cost of each uniform is $10 for the women and $6 for the men. Printed instructions concerning this matter will be given out upon registration.

Elementary
Elementary Certificate issued – First Summer Course
Unit 1
Mainly Primary Grade Work (1-3) but includes some major games skills *or*
Unit 2
Junior Grade Work (4-6)

Intermediate Part I
Letter issued – Second Summer Course
Unit 1
Mainly Primary Grade Work (1-3) *or*
Unit 2
Junior Grade Work (4-6)
Whichever unit has not been taken previously at the first Summer Course.

Intermediate Part II
Intermediate Certificate issued – Third Summer Course
Unit 3
Senior Grade Work

Supervisor's
Supervisor's Certificate issued – Fourth Summer Course
Unit 4
Supervisory Work – Organization and Administration

Notes

1. Applicants to any of the Physical and Health Education Summer Courses must hold a certificate or a Letter of Standing valid in an elementary school in Ontario.

2. Either Unit 1 or Unit 2 may be taken during the first summer. A teacher who successfully completes either course will be granted an Elementary Certificate in Physical and Health Education, Type B.

3. A teacher will not be admitted to Unit 3 unless he has successfully completed Unit 1 and Unit 2.

4. A teacher who successfully completes Unit 1 and Unit 2 will be given a statement indicating that he has completed Part I of the Intermediate Course.

5. Notwithstanding Note 3, a teacher who has successfully completed, prior to 1967, Unit 3 and either Unit 1 or Unit 2 may qualify for the Intermediate Certificate in Physical and Health Education, Type B, by successfully completing Unit 1 or Unit 2, as the case may be.

6. A teacher who successfully completes Units 1, 2 and 3 will be granted an Intermediate Certificate in Physical and Health Education, Type B.

7. A teacher applying for admission to the Supervisor's Course must fulfill the following prerequisites:
a) an Intermediate Certificate in Physical and Health Education, Type B; *and*
b) evidence of at least five years of successful teaching experience in an elementary school. This experience must include the teaching of Physical and Health Education for at least one year in each of any two Divisions of an elementary school (Primary, Junior, Intermediate).

8. A teacher who successfully completes the Supervisor's Course will receive an Interim Supervisor's Certificate in Physical and Health Education.

9. Each applicant shall present to the principal on the first day of the course a recent medical certificate from a legally qualified medical practitioner indicating that he is physically fit to take the course. The Deparment of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

10. Students in the Hamilton Physical and Health Education Courses for elementary school teachers will be required to pay the same fees for social purposes as is paid by students who are enrolled in summer courses offered by McMaster University. There will be a social fee on the other courses also.

11. The number of students at Hamilton, Guelph and Toronto will be limited. Early application is therefore advisable.

Refresher Course in England
Admission has been granted to a number of Ontario teachers on the basis of qualifications and experience. In response to Mem. 1967-68:27 mailed to schools in October 1967, all applications were carefully processed and registration for the refresher course was closed when the full complement was reached. No further applications can be considered at this time.
1st week of course (July 8 – 12). Visits to Physical Education classes in English schools.
2nd and 3rd weeks (July 14 – 26). Classes at Chelsea College of Physical Education, Eastbourne, Sussex, England.
A teacher who completes the course will be given a Letter of Attendance.

Primary Education, Supervisor's
This course, leading to the Supervisor's Certificate in Primary Education, will offer advanced training for teachers or supervisors for the Primary Division.

To the course may be admitted a teacher who:
a) holds Primary Methods Certificates (Part I and Part II), *and*
b) submits evidence of at least five years of successful teaching experience, at least three years of which shall have been in Grades 1, 2 or 3 of an elementary school in Ontario, certified by the Area or Municipal Superintendent concerned.

The course will include lectures, group discussion and workshop activities related to the philosophy, psychology and instructional program of the Primary Division.

Each applicant for admission to this course will be required to have the Area or Municipal Superintendent concerned, certify, by signing the appropriate statement on the Summer Course Application Form, that she has had the necessary teaching experience.

Primary Methods
Part I
The course leading to the Primary Methods Certificate, Part I, consists of one summer course, which deals with special educational psychology, administration, methods and activities in Kindergarten and with a 'Readiness for Grade 1' program.

Part II
The course leading to the Primary Methods Certificate, Part II, consists of one summer course which deals with special educational psychology, administration, methods and activities in the Primary Division (Grades 1, 2, 3).

To either part may be admitted an applicant who holds a certificate or a Letter of Standing valid in the elementary schools of Ontario. Either course may be taken first.

Note
Students who enrol in a Primary Methods summer course will be asked to pay a small fee for social events. The amount of the fee will be determined by the student body.

Secondary School Principals' Courses
Tenth Course – First Session (1968)
A candidate who has met the admission requirements outlined in Memorandum 1967-68:39 dated December 20, 1967, re the Secondary School Principals' Course, may be admitted to the first session (1968).

All candidates are required to obtain an official Departmental summer course application form, 'Application for Summer Courses 1968', and to file this completed form with the Deputy Minister of Education. This is in addition to Form 35 PC(S).

The candidate who completes the first session (1968) will be granted an Interim Secondary School Principal's Certificate, Type B, which shall qualify the holder to be a vice-principal in any secondary school, a principal in a secondary school having an enrolment of fewer than 500 pupils, or a principal in a special vocational school of any size. This certificate will be valid for five years from the date of issue.

The first session of the Secondary School Principals' Course will be offered in two university centres (University of Western Ontario and Queen's University). Enrolment will be limited to eighty candidates in each centre. In the interest of further integration of elementary and secondary education, candidates on the Elementary School Principals' Course and on the Secondary School Principals' Course will have joint sessions in suitable topics, and be interspersed throughout the residences.

Eighth Course – Second Session
A candidate who has met the admission requirements outlined in Memorandum 1967-68:39 dated December 20, 1967, re the Secondary School Principals' Course, may be admitted to the second session (1968).

All candidates are required to obtain an official Departmental summer course application form, 'Application for Summer Courses 1968', and to file this completed form with

the Deputy Minister of Education. This is in addition to Form 35 PC(S).

The candidate who completes the second session (1968) will be granted a Secondary School Principal's Certificate, Type A, which shall qualify the holder to be principal of any secondary school in Ontario.

The second session of the course will be held at the University of Western Ontario, London, and at Queen's University, Kingston.

Special Education *(Formerly Auxiliary Education)*
Summer Courses in Special Education will be held at Chatham, St. Catharines and Toronto. At Chatham and St. Catharines the elementary course with options 104 and 105 only will be offered. At time of registration, a fee of 50¢ will be collected by the Student Council for special activities.

Elementary
To the Elementary course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach academic work in the schools of Ontario and who submits evidence of two years of successful teaching experience, at least one of which has been in the schools of Ontario, and so certified by the Area Superintendent or Municipal Superintendent concerned.

The course leading to the Elementary Special Education Certificate consists of three compulsory subjects.
11. – Introduction to Special Education
12. – Introduction to Intellectual Assessment
13. – Educational Evaluation
and *one* of the options listed below.

You are required to indicate your choice of option on the Application Form. If this is not done your application is not complete and will be returned.

Teachers planning to remain in regular classes may select freely according to interest. It is considered that either option 104 or 105 offers the broadest scope for application in a regular grade classroom.

Teachers planning to qualify to work in a specialized area must select the appropriate option.
*100 – Limited Vision
*101 – Orthopaedic
102 – Special Education in Secondary Schools
*103 – Home Instruction

*Options offered only if a sufficient number apply.

104 – Introduction to Diagnostic and Remedial Work (for teachers of regular classes or those who plan on doing remedial work). Teachers who plan to qualify to teach in an opportunity class should refer to option 105.

105 – Teaching the Educable Retarded (for teachers of special classes for children of limited ability, e.g., opportunity, academic vocational, or teachers interested in furthering their understanding of the problems of these children in the regular classroom)
106 – Speech Education (this option includes work for teachers of hard-of-hearing pupils)
*107 – Hard of Hearing
108 – Education of Gifted Children
*109 – Education of the Neurologically Impaired

Note
Only options 104 and 105 will be given at Chatham and St. Catharines.

Intermediate
To the intermediate course may be admitted an applicant who holds an Elementary Auxiliary Education Certificate, or an Elementary Special Education Certificate, and who submits evidence of at least one year's successful teaching experience subsequent to the date of the Elementary Certificate.

The course leading to the Intermediate Special Education Certificate consists of two compulsory subjects:
21 – Intellectual Assessment
22 – Mental Health and Child Study
and *one* of the options listed below.

You are required to indicate your choice of option on the Application Form. If this is not done your application is not complete and will be returned.

* Options offered only if a sufficient number apply.

Teachers planning to continue in regular classes may select freely according to interest. It is considered that either option 104 or 105 offers the broadest scope for application in a regular grade classroom. Teachers planning to qualify to work in a specialized area must select the appropriate option.
*100 – Limited Vision
*101 – Orthopaedic
102 – Special Education in Secondary Schools
*103 – Home Instruction
104 – Introduction to Diagnostic and Remedial Work (for teachers of regular classes or those who plan on doing remedial work). Teachers who plan to qualify to teach in an opportunity class should refer to option 105.

105 – Teaching the Educable Retarded (for teachers of special classes for children of limited ability, e.g., opportunity, academic vocational, or teachers interested in furthering their understanding of the problems of these children in the regular classroom)
106 – Speech Education (this option includes work for teachers of hard-of-hearing pupils)
*107 – Hard of Hearing
108 – Education of Gifted Children
*109 – Education of the Neurologically Impaired or one of the following, provided the prerequisite option has been taken:
205 – The Slow Learner and Educable Retarded (prerequisite 102 or 105)
206 – Speech Education (this option includes work for teachers of hard-of-hearing pupils) (prerequisite 106)
*207 – Deaf and Hard of Hearing (prerequisite 107)
*210 – Education of the Emotionally Disturbed Child (applications for this option may exceed accommodation. If selecting this option, apply immediately to Mr. D. MacTavish, 40 Eglinton Ave. E., Toronto 12, for the additional application form. Your application form should indicate a second choice of option.)

*Options offered only if a sufficient number apply.

Specialist

To the Specialist course may be admitted an applicant who holds an Intermediate Auxiliary Education Certificate, or an Intermediate Special Education Certificate, and who submits evidence of at least one year's successful teaching experience subsequent to the date of the Intermediate Certificate.

The course leading to a Specialist Certificate in Special Education consists of three compulsory subjects:
31 – Intellectual Assessment
32 – Administration and Supervision of Special Education
33 – Study of Exceptionality

Each teacher will be assigned a pupil in need of a special program. The teacher will diagnose the difficulty and conduct a program of instruction. The three requirements for a Specialist Certificate in Special Education are as follows:
a) an official letter stating that the course has been completed successfully;
b) a detailed description of field work approved by the Assistant Director, Teacher Education (Special Education), and submitted not earlier than six months following the completion of the course;
c) successful experience in the field of Special Education, certified by the Assistant Director, Teacher Education (Special Education), and the Area Superintendent or Municipal Superintendent concerned.

Teaching English as a Second Language

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario. It is designed for teachers who are supervising or teaching classes in English and citizenship for newcomers in Ontario. Courses will be held in Hamilton and Toronto.

This course is intended to help such supervisors and teachers improve their efficiency by

a) learning of the latest developments in the science of linguistics as they affect the teaching of a second language;

(The instructors will be competent in the practical application of modern linguistic principles to language teaching and will illustrate this application through lectures, films and exercises.)

b) improving their teaching techniques;

(Lectures and demonstrations will be given by a specialist in techniques and methods of teaching English as a second language. Each teacher will be required to do a minimum of six hours of practice teaching in evening classes.)

c) increasing their understanding of the problems involved in learning a foreign language;

(Participants will spend some time learning a foreign language in a course designed to dovetail with the method and content of the other sections of the curriculum.)

d) learning the most effective approaches to problems of grading, testing, supervising and administering classes for newcomers;

(In addition to lectures and workshops on these subjects, teachers will receive practical experience by involvement with the six-week evening course for newcomers operated in conjunction with the day course for teachers.)

e) learning to appreciate the sociological and psychological problems facing the newcomers in learning English, and in adjusting themselves to the realities of their new life in Canada;

(Some time will be spent in examining the cultural implications of language learning by adults who have moved from one cultural environment into another and who are faced with the necessity of making a number of social and psychological adjustments.)

f) providing opportunities for paid teaching.

(At the discretion of the director, teachers will have the opportunity of teaching the six-week four-night-per-week evening classes on a paid basis for teaching in excess of the course requirements of six hours of practice teaching.)

A teacher who successfully completes the course will be granted a Certificate in Teaching English as a Second Language.

Notes

1. Enrolment will be restricted to one hundred applicants in each centre.

2. Preference will be given to those applicants who provide with their application, written evidence from the Board concerned that they will be engaged in this work at least part-time, during the 1968-1969 school year.

Teaching the Deaf

The Specialist Certificate as Teacher of the Deaf is granted to a teacher who has completed the following requirements:

a) Part I of the course in Teaching the Deaf;
b) an in-service course following the successful completion of Part I;
c) Part II of the course;
d) one year of successful teaching experience following the successful completion of Part II.

The two summer, in-service program of training has been replaced by a full-time, one-year teacher of the deaf education course.

Therefore, Part II only, will be offered during the summer of 1968.

Part II

An applicant may be admitted to Part II who has completed successfully Part I of the course and the in-service course.

Additional information regarding this course may be obtained by writing to Dr. J. Boyd, Principal, Teacher Education, Ontario School for the Deaf, Belleville, Ontario.

Teaching Trainable Retarded Children

The courses formerly known as Part I and Part II are now designated as Elementary and Intermediate. Both the Elementary and the Intermediate courses will be offered, in 1968, at the Ontario Hospital School, Orillia.

The courses are primarily designed for teachers of trainable retarded children in schools operated by Retarded Children's Education Authorities, but important changes in admission requirements are listed below.

Elementary

The course will consist of:

a) Psychology and Child Development
b) Methods and Demonstration Lessons
c) Speech and Language Development
d) Program Planning for the Trainable
e) School Organization and Classroom Management.

An applicant may be admitted to the Elementary course who, according to present plans, will be employed as a teacher by a Retarded Children's Education Authority in the 1968-1969 school year.

An applicant may be admitted to the Elementary course who holds a basic teaching certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario even though, according to present plans, he will not be employed by a Retarded Children's Education Authority in the school year 1968-1969.

Intermediate

The course will consist of:

a) Curriculum Planning
b) Practice Teaching
c) Theories and Principles of Learning
d) Etiology of Mental Retardation
e) Behavioural Management.

Part I or its equivalent will be a prerequisite. The course conducted in the years up to and including 1965 will be considered the equivalent of Part I.

An applicant may be admitted to the Intermediate course who has completed Part I or its equivalent and who, according to present plans, will be employed as a teacher by a Retarded Children's Education Authority in the 1968-1969 school year.

An applicant may be admitted to the Intermediate course who has completed Part I and who has a basic teaching certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario even though, according to present plans, he will not be employed by a Retarded Children's Education Authority in the 1968-1969 school year.

A candidate who successfully completes the course but who does not hold a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario will be issued a Letter of Attendance.

A teacher who successfully completes the course and who holds a certificate qualifying him to teach in an elementary school in Ontario will be granted an Elementary Certificate in Teaching Trainable Retarded Children or an Intermediate Certificate in Teaching Trainable Retarded Children, as the case may be.

The Teaching of French to English-speaking Pupils in Elementary Schools

This course which is designed to prepare qualified applicants who have reasonable fluency in French for positions as teachers of French in the Ontario English-

speaking elementary schools, will be offered in Toronto and Windsor, from Tuesday, July 2nd to Friday, August 2nd, inclusive. Regular classes will be held from 8:00 am to 1:00 pm.

This course will provide instruction in language and methodology. The language classes, consisting of French conversation and diction, are designed to ensure that the teacher will possess a standard, educated French, from the point of view of both pronunciation and vocabulary. The methodology classes will include a study of the aims of the French program, the principles of methodology, an introduction to linguistics, practical work with a variety of audio-visual devices, demonstration classes, and practice teaching. Extra afternoon classes in French conversation and diction may be assigned, at the discretion of the principal.

An applicant for this course shall hold:

1. a permanent teaching certificate valid in Ontario elementary school classrooms attended by French-speaking pupils where, with the approval of the Minister, both English and French are used as languages of instruction in various subjects of the courses of study;
or

2. an Interim or Permanent Elementary School Teacher's Certificate (French Only) or Second Class Certificate (French Only) qualifying him to teach only French to English-speaking pupils in an Ontario elementary school;
or

3. an interim or permanent certificate, or a Letter of Standing, qualifying him to teach in an Ontario elementary school attended by English-speaking pupils.

An applicant who qualifies in accordance with Section 3 above must also:

a) submit official evidence of successful completion of Ontario Grade 13 French or its equivalent
and
b) have a recommendation of acceptance from a Committee appointed by the Minister following an interview to ascertain the applicant's competence in French.

On receipt of the completed application form, arrangements for an interview will be made by the Department of Education.

A certificate as Teacher of French to English-speaking Pupils in Elementary Schools will be granted to a teacher who successfully completes the course.

Each student will be asked to pay a fee of $2 to cover the cost of social activities.

The Teaching of French to English-speaking Pupils in Elementary Schools
Special Course

This special course will be offered in Toronto only, from July 2 to August 2, to a limited number of applicants, who may not hold basic teaching certificates, but who have academic qualifications in French equivalent to Ontario Grade 13 standing, and who can demonstrate to a Committee appointed by the Minister that they possess a high degree of fluency in the French language.

Course content will include a study of the aims of the French program, the principles of methodology, an introduction to linguistics, practical work with a variety of audio-visual devices, demonstration classes and practice teaching, as well as a class in basic pedagogy.

Regular classes will be held from 8:00 am to 1:00 pm, Monday to Friday.

An applicant for this course shall submit with his application *official evidence* that

i) he will be at least 25 years of age as of December 31, 1968;
ii) he is a Canadian citizen, or has landed immigrant status;
iii) he has successfully completed Ontario Grade 13 French or its equivalent or will be a candidate for standing in Grade 13 French in 1968;
iv) he is free from active tuberculosis.

When this official evidence has been received, arrangements for an interview to ascertain the applicant's competence in French will be made by the Department of Education.

A Temporary Certificate as Teacher of French to English-speaking Pupils in Elementary Schools will be granted to a person who successfully completes the course. This certificate may be renewed annually on the recommendation of the Area Superintendent or Municipal Superintendent.

Each student will be asked to pay a fee of $2 to cover the cost of social activities.